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Dear Applicant,

**Trustee Application Form for Human Rights Consortium Scotland**

Thank you for your interest in applying for the volunteer role as Trustee at Human Rights Consortium Scotland.

This is an incredible opportunity for a dynamic and creative individual to play an important part in supporting and overseeing the development of Human Rights Consortium Scotland.

The application pack contains the following:

* Application Form

The closing date for applications is **5pm on Friday 14th June 2024**.

After this closing date, the current Board will shortlist the applications. Interviews will be held on Zoom and arranged at a suitable time for both the candidate and the current Chair of our board.

**Please email completed applications to** [**ruari@hrcscotland.org**](mailto:ruari@hrcscotland.org) **or post to Human Rights Consortium Scotland, 66 Hanover Street, Edinburgh EH2 1EL. Please mark them PRIVATE AND CONFIDENTIAL .**

**The Board will then consider applications and invite candidates to interview and a further discussion about the role.**

If you would like this information in a different format, or have any questions about applying, please contact Ruari on 07528722549. We will be happy to arrange a conversation with a current trustee if you would like to understand more about the role.

**Human Rights Consortium Scotland**

**Application Form**

**Please provide a personal statement using the space below.** To give you an idea, this statement should be around 200-500 words long and be about why you are applying to be on the Board and the skills and expertise that you would bring. You can send this in writing to the email address below, by BSL video or by audio. Email us if it would be helpful to send this by WhatsApp.

Please do not include a separate CV, as we will not use it when considering applications.

## CONTACT DETAILS

**Name Address**

**Postcode Email address**

**Phone numbers (Day) (Evening)**

I understand that Human Rights Consortium Scotland will hold the information I have given in this form, solely for purposes of considering my application, and as part of my contract record, if successful. I consent to this and understand that I can ask HRCS to produce for me, or delete this information at any time, on my request.

I confirm that to the best of my knowledge the information given in this application is correct, that I am lawfully able to undertake this work, and that any information given can be treated as part of any subsequent contract.

Signed: Date:

(Electronic or written signature)

## PERSONAL STATEMENT

**REFEREES**

Please give the names, addresses, telephone numbers and email addresses of two referees. One of these should be your current or most recent employer (if you have not been in employment recently, then this referee should be from an organisation that you have volunteered with). If you are shortlisted for the post, we may contact one of your referees before your interview. You may indicate that you would prefer us not to contact one particular referee at this stage.

**First Referee**

|  |  |
| --- | --- |
| Name |  |
| Title or Position |  |
| Organisation |  |
| Address |  |
| Telephone number |  |
| Email address |  |
| In what capacity is this person known to you? |  |

**Second Referee**

|  |  |
| --- | --- |
| Name |  |
| Title or Position |  |
| Organisation |  |
| Address |  |
| Telephone number |  |
| Email address |  |
| In what capacity is this person known to you? |  |